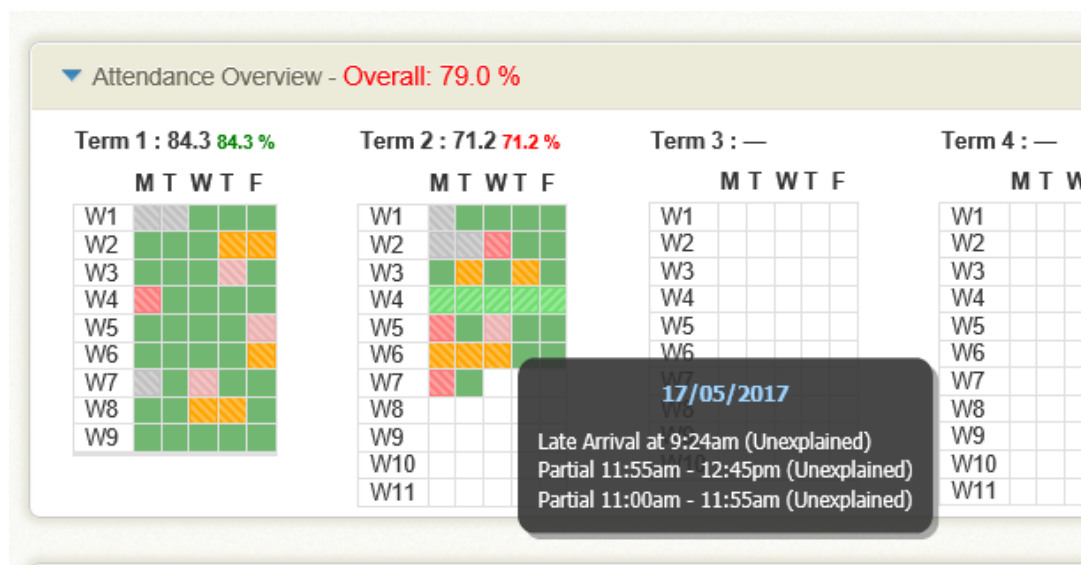# USING SENTRAL TO CHECK YOUR CHILD'S ATTENDANCE RECORDS

The College has a focus on improving student attendance. Our aim is for all students to strive for at least 90% attendance, and ideally reach 95% attendance. The importance of a high attendance rate at school is well documented. Do you know that even with a 90% attendance rate students will miss: one week of each term, one month of each year, and one whole year of schooling over their school life?

Parents and guardians are encouraged to log in to Sentral on a weekly basis to check their child's attendance records.

To do this:

- Log-in to Sentral
- Select your child by clicking on their image
- Locate the Dashboard (located at the top left of screen) and then select 'Attendance' from the drop down menu

You will then be able to observe a 'heat pad' showing your child's attendance record. Your screen will look similar (but not exactly the same) to the one below.

Absences which are not related to educational activities are identified by colours other than green. Hover your mouse over these squares to identify the reason for any absence.

EVERY DAY COUNTS: Remember: Going to school every day is the single most important part of your child's education.

Missing school:

- Puts your child behind academically
- Can lead to social isolation
- May lead to a failure to develop good organisational habits, which are necessary to succeed at school, in the workplace or in further study.

There is no safe number of days for missing school. As a parent, you should be aiming to minimise absences and to eliminate any 'unexplained' absences. If your child has an attendance rate of below 90% taking into account any medical conditions, we ask you to take steps to rectify this. Also remember we are here to help with this; House Leaders are a great first point of call.